



Okanagan Similkameen SD53
Box 1770, 6161 Okanagan Street, Oliver, BC V0H 1T0
Phone: (250) 498-3481 Fax: (250) 498-4070

CONVEYANCE FORM

For Use of Private Vehicles On School Activities

SCHOOL: _____ DATE: _____

DESTINATION: _____ MILEAGE ROUND TRIP: _____

DESCRIPTION OF ACTIVITY: _____

VEHICLE DESCRIPTION: _____ YEAR: _____ LICENCE NO: _____

NUMBER OF SEAT BELTS: _____ NUMBER OF PLACES/SEATS THAT MEET THE CRITERIA
FOR SAFE PLACEMENT OF BOOSTER SEATS: _____

NUMBER OF PUPILS TO BE TRANSPORTED IN THIS VEHICLE: _____

OWNER: _____

DRIVER: _____ LEAD TEACHER: _____

Owner's Declaration:

I am the registered owner of the aforesaid vehicle. I hereby certify;

1. that the vehicle is insured for third party liability coverage of \$1,000,000 minimum;
2. that, to the best of my knowledge, the vehicle is in safe operating condition and meets the requirements of the Motor Vehicle Act and Regulations; and
3. that the driver has a valid driver's licence.

SIGNED: _____
(Owner)

Driver's Declaration:

I will be the driver of the aforesaid vehicle for this activity. I hereby accept the responsibility to operate the vehicle safely and in accordance with the Motor Vehicle Act and Regulations and to ensure that each passenger is wearing a seat belt and using a booster seat if required (**a booster seat is required when child is over 18kg/40 lbs AND under 4'9" / no booster seat required when child is over 9 years of age OR over 4'9" tall**)

SIGNED: _____
(Driver)

N.B. The Board carries additional liability insurance to protect teachers and volunteers as owners or drivers of private vehicles used on Board-approved or school-approved trips, provided there is no breach of the owner's certificate or insurance policies.

On behalf of the Board of Education, I authorize the above driver to transport pupils for this activity.

SIGNED: _____
(Principal)

Form Distribution: Original – Superintendent of Schools

Copy – School

Copy – Driver

(Rev Jan 2025)